## 1. Accessing the ADGA file server as a student.

a. In the finder, select "Go" from the Apple menu bar then "Connect to Server..."

Back #[	
Forward #] Enclosing Folder #↑	
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Recent Folders	
Go to Folder 企業G	
Connect to Server 35K	

b. Enter the IP (10.10.110.16) of the ADGA server in the "Server Address:" of the "Connect to Server" dialog box then click on the "Connect" button

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Server Address:	
10.10.110.16	+ 0,
Favorite Servers:	
Remove	Browse Connect

c. Next, Select to connect as a "Guest" then click the "Connect" button.

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	onnecting to afp:,	//10.10.110.16
		Enter your user name and password to access the file server "adga2". Connect as: • Guest Registered User
	<b>*</b>	Cancel Connect

d. Select the "HomeDirectories" Volumes then students should look for the "Public" folder located inside of the folder that is named after their professor

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Course Hand on HomeDirectories > Insadoa						
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e. Students can submit files to you by using the "Drop Box" located inside your public folder in order to submit file to you. It is a good idea to have your students use a naming convention when submitting files to avoid conflicts. (i.e. studentLastName\_studentFirstName-Project#.pdf)

